**Equal Employment Opportunity Employer**

**(For Organizations of 15 or more employees)**

[Organization Name] is an equal opportunity employer *and* a faith-based organization. We make hiring and employment decisions without regard to race, ethnicity, national origin, citizenship, age, sex, veteran status or military service, membership in any labor organization, or disability of an otherwise qualified individual. The status of [Organization Name] as an equal opportunity employer does not prevent the organization from hiring staff and making employment decisions based on its religious beliefs and doctrines so that all staff share the same faith, values and commitment to a biblical lifestyle which is central to our mission. Thus, [Organization Name] has the right to, and does, only hire candidates and continue to employee employees who agree with and abide by [Organization Name]’s **Statement of Faith** and lifestyle agreements.

If you believe you have been subjected to any form of discrimination, submit a complaint to your supervisor or Human Resources. Your complaint should be specific and include the names of the individuals involved and the names of any witnesses. If you need assistance with your complaint, or if you prefer to make a complaint in person, contact Human Resources. [Organization Name] will immediately undertake an effective, thorough, and objective investigation and attempt to resolve the situation.