



AB506 OVERVIEW

WHAT IT IS

Child Safety Requirement that requires all youth-serving organizations in California to meet oversight standards to protect vulnerable populations.

WHO IS REQUIRED

- ✓ Administrators
- ✓ Employees
- ✓ Volunteers Serving Youth

- ✓ Regular Volunteer is:
18+ volunteer with direct contact or supervision of children for 16+ hours a month or 32+ hours a year.

WHAT IS REQUIRED

- ✓ Complete **training** in child abuse and neglect identification and reporting.
- ✓ DOJ **Background Checks**: Live Scan fingerprinting is mandatory for all employees and volunteers working with youth
- ✓ Abuse **Prevention Policy** Organizations must develop reporting policies to ensure suspected child abuse is reported to external entities, including mandatory reporting.

****All Organizations MUST BE must be enrolled in CalVECHS by 12/31/2026 in order to continue submitting applicant fingerprints and receiving state and federal CORI. ****



AB506 COMPLIANCE

Part 1: Training

What's Required

Administrators, employees, and regular volunteers must complete training in child abuse & neglect identification and reporting.

AB506 allows organizations to use the mandated reporter training **provided by the California Office of Child Abuse Prevention**.

However, this training:

- Does not specify required topics, length, frequency, or record-keeping requirements.
- Does not include an online record-keeping option—organizations must track completion manually.

What We Recommend

Ministry Safe Training

- ✓ More comprehensive education on spotting groomers.
- ✓ Stronger safeguards tailored for youth-serving organizations.
- ✓ Better tracking and documentation options.

Kingdom One's Above Reproach

- ✓ Provides all the requirements of AB 506, taught from a Christian perspective.

Mandated Reporter Training

Mandated reporter training helps volunteers understand their requirements and responsibilities as mandated reporters in California.

This includes the legal definitions of:

- Child abuse and neglect
- How to spot evidence of child abuse
- How to report suspected instances of child abuse, neglect, or sexual abuse.

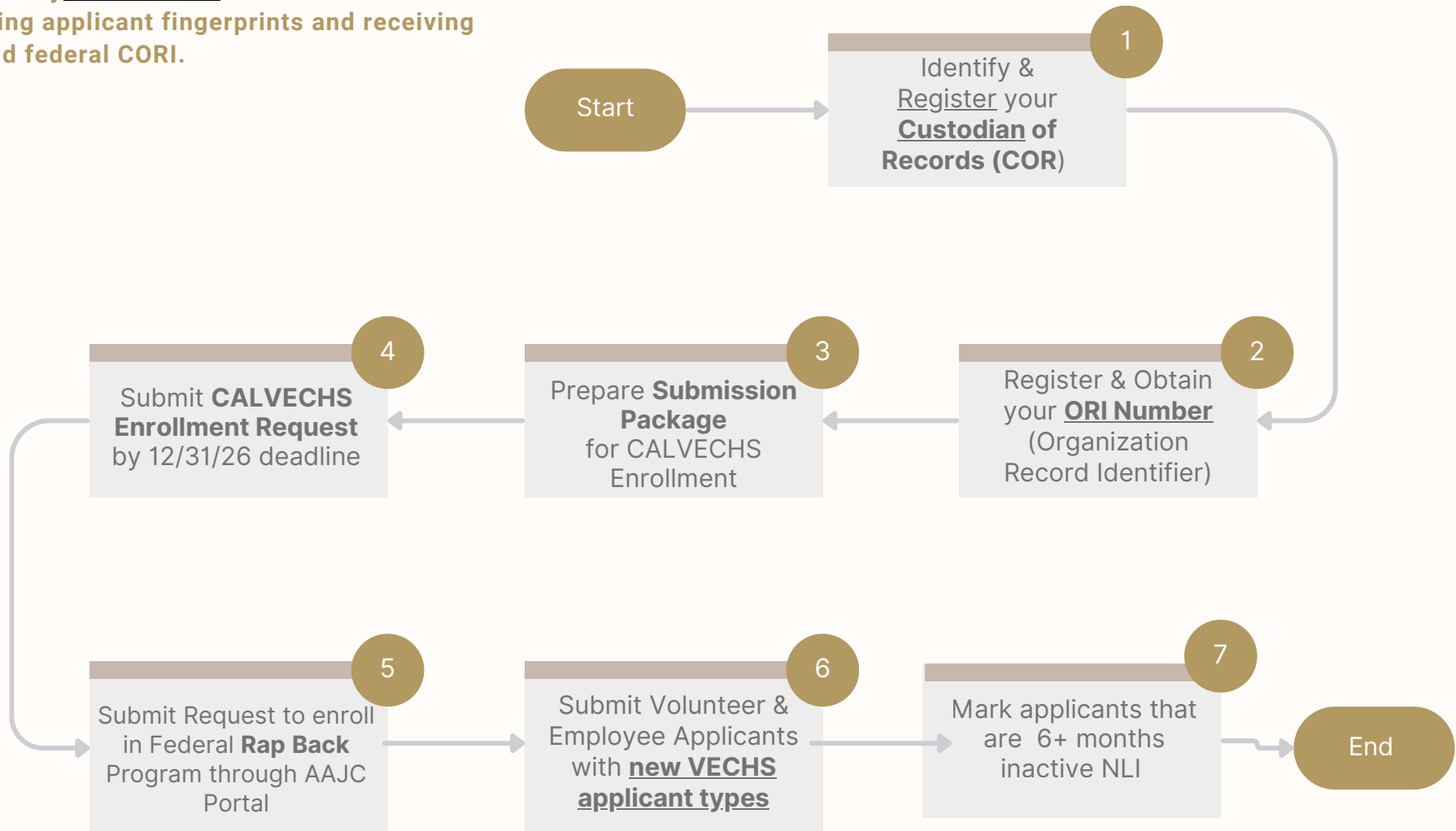
AB506 Compliance Road Map - CALVECHS

Part 2 // Background Checks & Live Scan Fingerprinting

For Organizations Just Getting Started



All Organizations **MUST BE** must be enrolled in CalVECHS by **12/31/2026** in order to continue submitting applicant fingerprints and receiving state and federal CORI.



Annually - you will need volunteers to sign an agreement waiver or mark them NLI

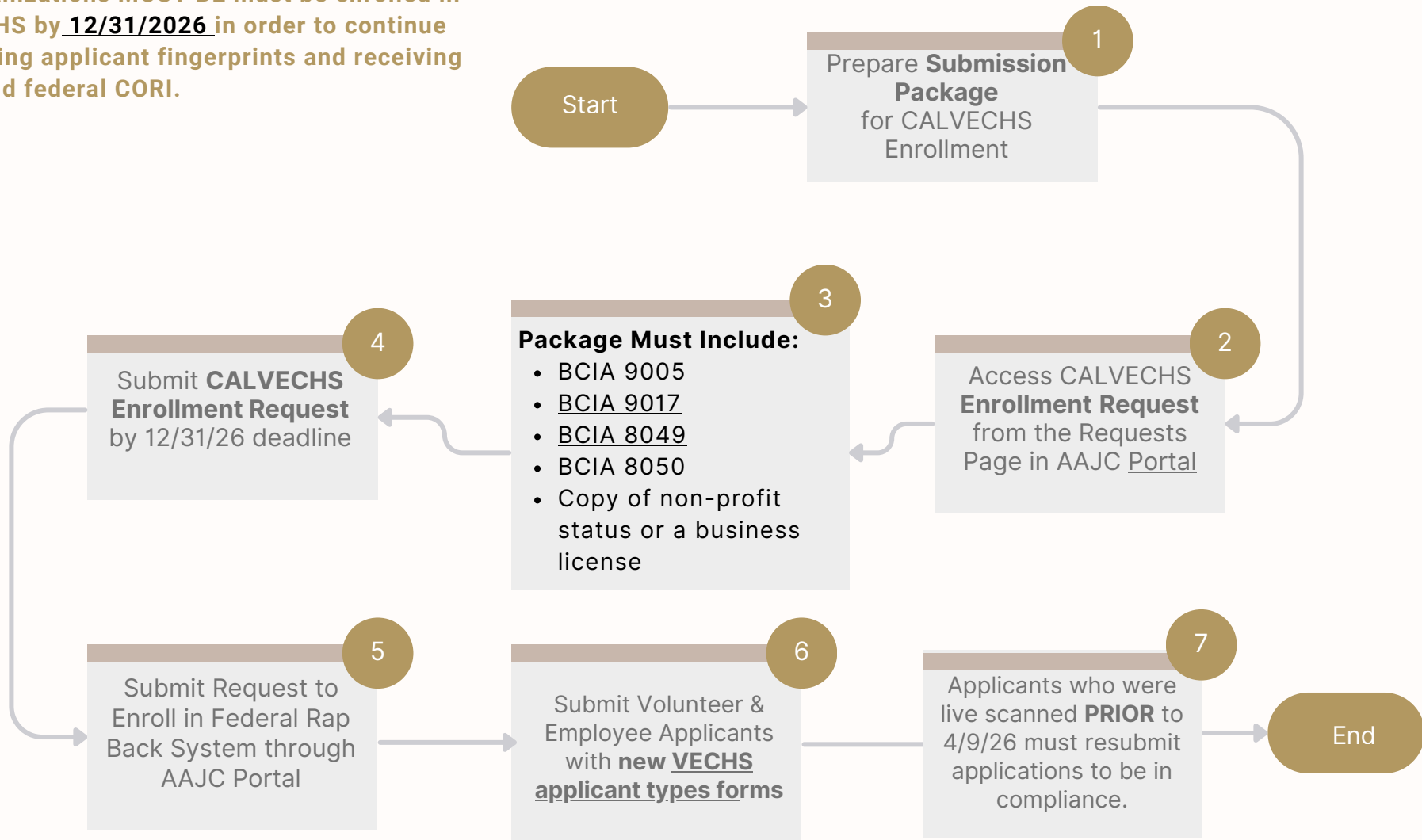
AB506 Compliance Road Map - CALVECHS

Part 2 // Background Checks & Live Scan Fingerprinting



****For Organizations With Existing ORI Not Yet Enrolled in CALVECHS****

All Organizations **MUST BE** must be enrolled in CalVECHS by **12/31/2026** in order to continue submitting applicant fingerprints and receiving state and federal CORI.



Annually - you will need volunteers to sign an agreement waiver or mark them NLI

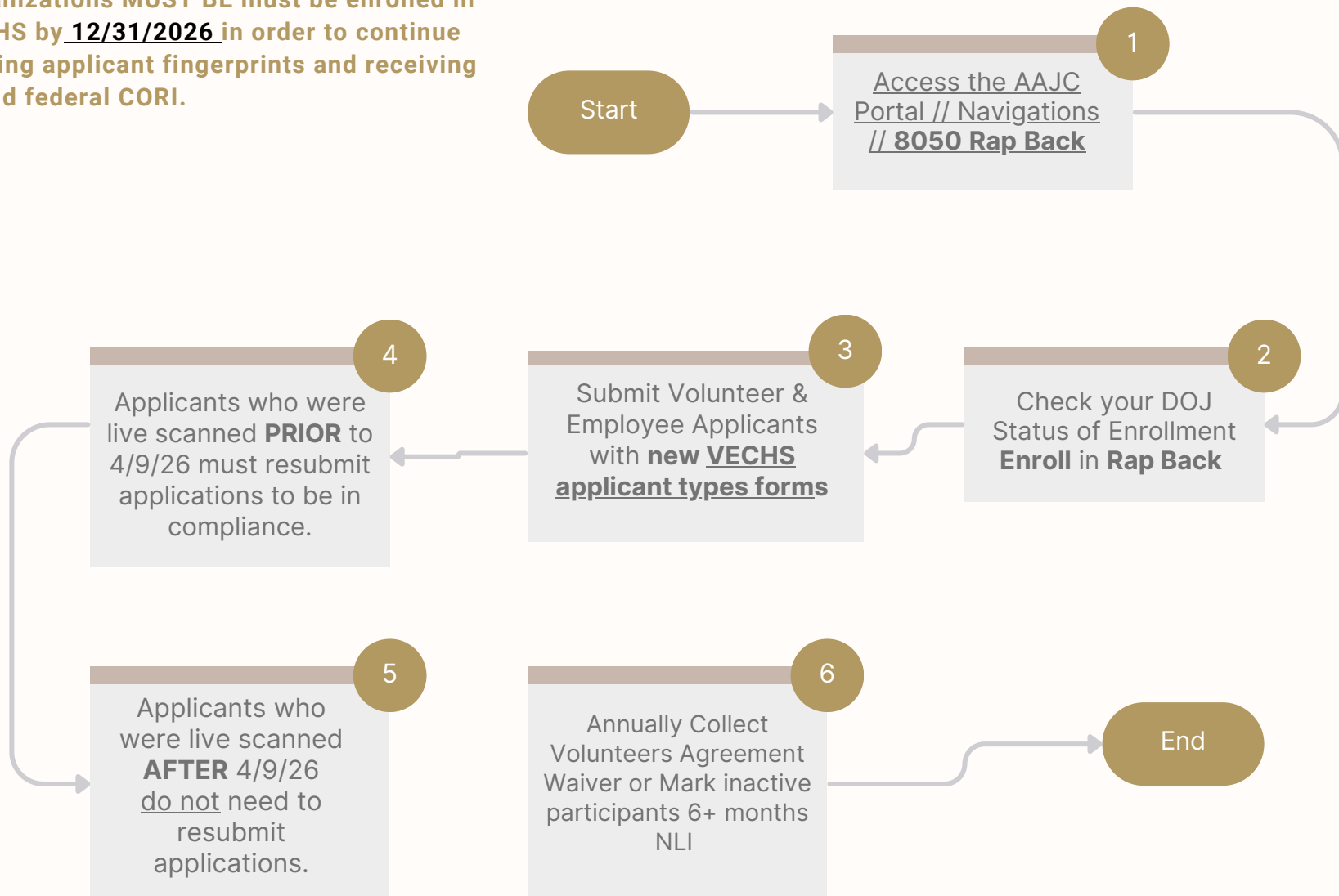
AB506 Compliance Road Map - CALVECHS

Part 2 // Background Checks & Live Scan Fingerprinting



****For Organizations With Existing ORI AND Previously Enrolled in CALVECHS****

All Organizations **MUST BE** must be enrolled in CalVECHS by **12/31/2026** in order to continue submitting applicant fingerprints and receiving state and federal CORI.





AB506 COMPLIANCE

Part 3: Prevention Policy

What's Required

Organizations must develop reporting policies to ensure suspected child abuse is reported to external entities, including mandatory reporting.

- Policies should require at least two mandated reporters to be present when supervising children whenever possible.
- Exception: One-on-one mentoring programs are exempt if they implement screening, training, and regular contact policies for volunteers and parents.

What We Recommend

Policy Should Include

- ✓ Use DOJ-approved resources to create compliant policies.
- ✓ Include Safe Interaction Guidelines
- ✓ Include Reporting Procedures
- ✓ Include Confidentiality Expectations

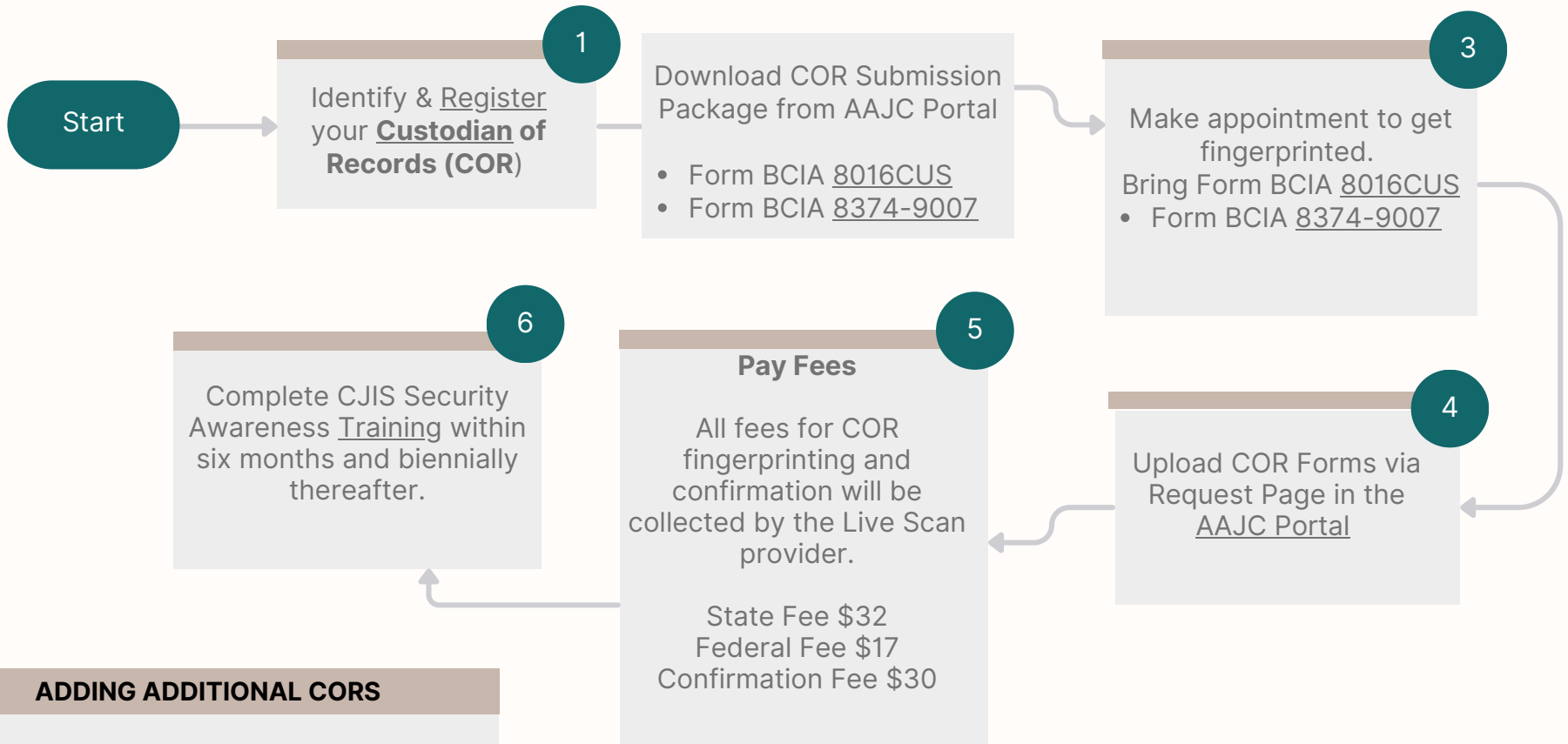
Additional Support

Additional support and assistance with creating and storing policies can be found by working with:

- ✓ Ministry Safe
- ✓ Safe Gatherings
- ✓ Mesa Network

Custodian of Records Instructions

The Custodian of Records (COR) is responsible for the security, storage, dissemination, and destruction of the criminal offender record information (CORI) shared with an applicant agency and serves as the agency's primary contact with the Department of Justice (DOJ). Every agency must designate at least one COR and a COR must undergo a state and federal criminal history background check to be confirmed by DOJ.



ADDING ADDITIONAL CORS

- AAJC Portal / Requests Page / Add Contact
- Complete & Upload Forms BCIA 8016CUS & BCIA 8374-9007
- Submit COR's fingerprints & BCIA 8016CUS through Live Scan provider
- Once completed, have an already established Admin or COR submit their application and ATI number.

For **questions** about the COR confirmation process or COR responsibilities, please contact DOJ's Custodian of Records unit at COR@doj.ca.gov.



Custodian of Records Responsibilities

Expertise & Compliance

Serve as the agency's expert on Criminal Offender Record Information (CORI) security policies.

Providing Criminal History Records

Provide an individual with their criminal history if it was used in an adverse hiring, licensing, or certification decision.

Training & Access Management

Complete CJIS Security Awareness Training within six months and biennially thereafter.

Manage CJIS administrative account privileges and training assignments for agency personnel.

Notification of Changes

- Notify CA DOJ when an applicant's authorized relationship ends (e.g., not hired, employment terminated, license revoked) via an NLI request in the AAJC portal within five days.
- Report changes to Custodian of Records status, agency name, address, or phone number in a timely manner.

Secure Handling of CORI

- Maintain CORI in locked, secure location, separate from personnel files
- Ensure proper dissemination, storage, and destruction of CORI.

Statutory Authority & Compliance

Maintain a list of statutory authority for conducting criminal background checks to support agency audits and use CORI only for its intended purpose.

Security Measures & Incident Reporting

- Establish handling procedures to protect against unauthorized access.
- Track, document, and report security incidents to the CA DOJ.

Live Scan & Privacy Notices

- Keep an up-to-date Request for Live Scan Service form (BCIA 8016).
- Ensure all applicants acknowledge receipt of Privacy Notices before fingerprinting.

Destruction of Digital & Physical Media

- Use formal procedures for secure disposal of sensitive data
- Destroy Digital media via overwriting (3x), degaussing, or physical destruction
- Shred or incinerate physical records to prevent compromise

Point of Contact for CA DOJ

- Act as the primary liaison for DOJ or FBI audits to ensure compliance.
- Provide information on Live Scan transactions when requested.